Bilambil Public School Parents & Citizens Association  
Student Representation Policy  

Amended October 2015

Bilambil Public School Parents & Citizens Association, at its discretion, offers financial support to its students who participate at a state, national and international event in NSW Department of Education sanctioned events upon written request to the Association.

This policy is designed to recognise and support students’ achievements. To qualify for support, students must meet the following criteria:

1. Students must have participated in events sanctioned by the NSW Department of Education. Their representation must have been reached through their initial involvement at the school level.

2. The P&C Association will permit one fundraising activity to be organised, after negotiation with the Principal, by the parent/caregiver to contribute to the overall cost of the representation.

3. Students may receive a maximum of $150 in support in a 12-month period.

   The following levels of assistance will apply for individuals representing at State, National or International Level: $50 per person.

   The following levels of assistance will apply for groups representing at State, National or International Level: $25 per head capped at $500, or sponsorship in the manner approved by the P&C in discussions with the group administrator.

4. The attached application form must be completed by the parent/caregiver or group leader and signed by the Principal/Head of Department, verifying that the student is participating in a school-based activity.
To the Treasurer, Bilambil Public School Parents & Citizens Association

I wish to apply for subsidy assistance for ________________________________ (name)

to support his/her participation in ________________________________ (name of team or group)

at ________________________________________ (name of event)

to be held on ____________________________________ (date of event)

Details of anticipated costs
(or attach copies of invoices received):

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation</td>
<td>$ _____</td>
</tr>
<tr>
<td>Basic uniform</td>
<td>$ _____</td>
</tr>
<tr>
<td>Registration</td>
<td>$ _____</td>
</tr>
<tr>
<td>Travel</td>
<td>$ _____</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>$ _____</td>
</tr>
<tr>
<td>Total</td>
<td>$ _____</td>
</tr>
</tbody>
</table>

Signature of parent/guardian: ______________________________________

If approved, funds can be deposited to:

Account name: ________________________________

Financial institution: ______________________________________

Account No: ________________________________

BSB: ________________________________

Principal/Head of Department Statement

I verify that the above representation is for a school-based activity at a state/national/international level and that the costs stated will be incurred.

Signature of Principal/Head of Department: ______________________________________

Name (please print): ________________________________ Date: __________________________